Lake Puckaway Protection & Rehabilitation District Commissioner Meeting

Monday, February 19, 2024 | 6:30 P.M. | Mecan Town Hall W1561 Evergreen Lane, Montello, WI

Board Members Present

- Willy Stalker, Chairman
- John Harter, Commissioner
- Dustin Esselman, Commissioner
- Paul Gettelman, Commissioner
- Maddy Wergin, Secretary/Town of Mecan Appointee
- Bob Schweder, Green Lake County Appointee

Board Members Absent

• N/A

Call to Order/Roll Call

• Meeting called to order by Willy at 6:31 pm. Roll call taken as reflected above.

Agenda Review

- Paul makes comment to include agenda review as done in previous meetings. Paul makes motion to correct the agenda. Seconded by Bob. Motion passed.
- Paul requests the agenda be amended from "appoint Monica Gunderson to vacant commissioner seat" to "appoint commissioner to vacant seat" in order to follow suit of previous meetings agendas. Willy states to leave the agenda as is. Willy calls for a vote of all in favor of removing the name from the agenda. 4 YES. 1 NO. Motion passed.
- Maddy makes motion to approve the agenda as amended. Seconded by Paul. Motion passed.

Approval of Minutes from November 2, 2023

• Bob makes motion to approve the November 2, 2023 minutes as presented on the website. Seconded by Dustin. Motion passed.

Appoint John Harter as Treasurer

• Bob makes motion to appoint John as treasurer. Seconded by Paul. Motion passed.

Appoint Commissioner to Vacant Seat

- The term runs until this year's annual meeting (2021-2024). Monica Gunderson discusses interest and qualifications. Randy Schmidt discusses interest and qualifications. Willy asks Randy what his position is on keeping Cason. Randy states as long as he was on the board prior, they never went through a grant cycle without getting a grant.
- Willy appoints Monica to vacant commissioner seat. 1 YES. 4 NO. Motion fails.
- Willy refuses to appoint Randy Schmidt to the vacancy citing he cannot appoint someone that wants to change directions. Randy asks why Willy thinks he wants to change directions. Willy states he thinks we should stay with Cason as we have invested this much time with them.
- Vacancy remains open.

Roles & Responsibilities

• This agenda item was not on the agenda that was sent out to commissioners. Discussion tabled.

APM Draft

- Willy asks for questions and concerns regarding the APM draft. Willy suggests more of the weed cutting should be on the south side as more water is over there and have two boat launches that might be better suitable when water is low. John states we still need to serve people on both sides of the lake. John states it's all going to come down to money. John asks where the quantity of herbicide treatment is specified in the draft roughly 350 acres is listed in the draft. John discusses the costs associated with workers compensation and paying employees for harvesting. Discussion regarding cutting lanes/harvesting and herbicide treatment. District member asks when the board references herbicide, if we are always talking about ProcellaCOR Paul states that is a good point and we should be more diligent in using correct terms.
- District member asks about the timeline to get the plan done and what is the goal. Plan needs to be out to the public for 30 days, and the plan is currently in a technical review with the DNR. Dustin states in the fall we were working with Ted all summer/fall to get everything done by the annual meeting and incorporate the changes, but then needed another public review to get the grants and ran out of time before the grant deadline.
- District member states that the plan was started with Cason in February 2023. Maddy states that the proposal that the board approved stated that Cason was to be completed with the plan in March 2023. Monica states that Ted laid out the timelines for what needed to be completed in a June meeting, which included three public meetings, which took the plan out further. Monica requests the board to get a workflow from Ted of what the DNR requires for an APM curious to what the requirements are.
- District member states that public meetings were held in July and August. Maddy states that in the meeting minutes from February 6, 2023, we paid for the subscription for the survey that was needed DNR needed to approve the survey. The February meeting minutes have timeline goal of holding first public meeting at the end of April 2023 and we didn't have the first meeting till July 8th.
- Maddy states that in the proposal it stated that anything above \$2,250.00 for meetings needed prior authorization and we are above that amount and never received prior authorization. Maddy states that we were charged for the extended control contract, even though the board decided at a different meeting not to sign it as it would make Cason the sole service provider for the whole lake for three years and asks if anyone signed that contract and we shouldn't have been charged for it.
- Dustin states it's a little late in the game to be bringing this up. Maddy states a good plan is needed so people are able to refer back to it and understand what is happening on the lake, but states no one is going to read the 165-page plan as it is. Maddy states if the board were to remove Cason, the district would still be able to get a permit for harvesting for the summer and a herbicide treatment permit for the summer, and then we could apply for grants for a lake management plan this fall and maybe be able to recoup some of the money we have already paid for the plan. Maddy states the herbicide applicator does not

need to be the same company that writes the plan – and shouldn't be because a bid is needed for anything above \$2,500 and having a company write the plan, spray herbicide, and do the follow up surveys is a conflict of interest.

- Maddy makes motion to fire Cason. Seconded by Paul. Discussion.
- District member asks what the ramifications of firing Cason are tonight. Paul states that • there is still the living lake management plan and the aquatic plant management plan could be added on. District member asks how much ProcellaCOR we can use this summer to treat. Without a current approved plan, it is still unknown how much we can treat. Monica states that in 2017 it was noted that EWM was in the lake. Randy states it was in the water in 2005 as well. Monica states Onterra and the lake district were working on the lake then and nothing was done. District member states the EWM is still in the lake with the current board and we need to move forward. District member asks if we make a change, will that put us behind for this summer. John states no we will still be moving forward this summer. Further asks about the loan that was approved at the annual meeting. John states we have not taken out the loan yet. The tax levy will increase with the loan regardless of if the district members vote to increase the tax levy. But, the tax levy will still need to be increased to cover the costs of lake district operations because the loan provider will only increase the tax levy to cover the cost of the loan. Monica asks about the loan not being taken out yet. John states we haven't taken out the loan yet because we are unsure how much money we actually need. District members asks how long the Cason plan is good for. The plan is not even approved yet by DNR. District member asks what happens if the plan gets kicked out of the technical review – district would have to pay for more revisions. District member asks if we are paying for the mistakes or because of the DNR adding on more criteria. John states we're paying for the mistakes. Paul states he talked with Ted and we're still able to get a permit for the summer for harvesting and for herbicide treatment. Questions regarding if we are able to find a herbicide applicator. Willy asks if we should have a special meeting. District member asks if we had a special meeting to vote Cason in. District member asks if filling the vacant commissioner position is critical for ongoing efforts of the lake weeds. Willy states the sooner the better – a full board is always better.
- The original proposal for the lake management plan (see proposal attached) was for \$9,750.00. The district has paid roughly \$30,000.00 for the lake management plan (see invoices attached).
- Willy calls for a roll call vote for the motion made by Maddy to fire Cason as the lake management plan consultant. Seconded by Paul. Motion passed.
 - o Dustin No
 - Maddy Yes
 - John Yes
 - o Bob Yes
 - Paul Yes

Princeton Dam

- John states he has been going down to the dam every day and there are currently two gates open.
- District member asks if there is a dam plan. The dam plan is based on gauge readings (see the website for the full plan).

Harvester Operations

- Need to get a job description and other logistics of the harvesting operation put together. John is working on gathering insurance quotes.
- Need to start looking at boat launches to see what launches will work best.
- Tom Breiling stated that Town of Mecan just received a notice from the county that the Lotus boat launch is in bad shape. Tom states that Green Lake County owns the whole water and if we can lean on them for some funding.

Hatchery/Tern Rafts

- Paul states he sent out the genetics report. 42% of fish tested came from the hatchery. Paul states that the donation from Nick Janssen's Fisheree was for \$1,243.00 specifically for the hatchery, and Greg Gerth that won the 50/50 raffle turned around and donated \$100.00 back to the hatchery.
- Tern rafts are in good shape and didn't need any repairs at the end of summer.
- The fish hatchery is receiving 2-3 loads of gravel courtesy of the DNR, and the district does not need to pay for it.
- There are some trees that need to be taken down by the fish hatchery.

Buoys

- Paul states that we didn't put the buoys in on the east end along the dredge bank last year. Bob Hill is willing to take on the task and put the buoys in – we just need to tell him where to put them. Paul will check to see if we need to mark the west end of the east dredge bank.
- Randy states that some of the buoys are in rough shape and may need to be replaced soon.

Bookkeeper/Accountant

• A bookkeeper/accountant will likely be needed to help the treasurer out – especially with payroll. Paul will look into different bookkeepers/accountants.

Hatchery Boat

• Paul states that the work with the hatchery of collecting eggs and stuff that they have been using a boat owned by the DNR. They have always been looking for an 18'-20' flat boat, but now with the AIS issues it would be nice to have a mud motor. Paul states one of the things to put on the wish list. Also, a boat is needed in case a harvester breaks down in the middle of the lake.

District Detachment

• The district hasn't had much time to look into Phil's request. Maddy states a procedure is needed so all requests can be determined fairly in the future. Phil discusses reason for detachment request. Discussion. Bob states the board is able to inspect the property. Maddy states we need to set a future meeting date to approve/formulate a procedure. Will review dates for next meeting.

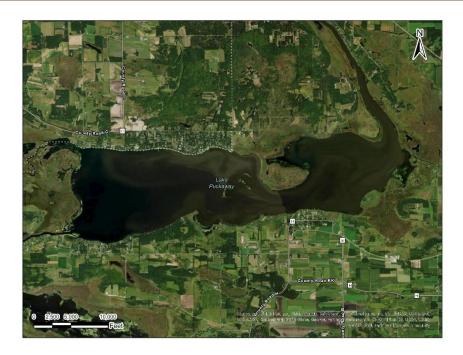
Adjourn

• Meeting adjourned at 8:13 pm.

Proposal for

A Lake Management Plan Update & An Aquatic Plant Management Plan

for Lake Puckaway, Green Lake & Marquette Counties, Wisconsin



Prepared for:

Lake Puckaway Protection and Rehabilitation District

Prepared by:

P.O. Box 230 Berlin, WI 54923-0230 920-361-4088 November 8th, 2022



Introduction

Lake Puckaway is a 5,013 acre lake spanning Green Lake & Marquette counties, Wisconsin. It has a maximum depth of 5 feet and an average depth of 3 feet. Lake Puckaway is classified as a drainage lake with one outlet on the northeast end of the lake. The proposed Lake Management Plan Update and Aquatic Plant Management Plan has been developed at the request of the Lake Puckaway Protection and Rehabilitation District to address recent changes to the lake's aquatic ecosystem. Invasive Eurasian watermilfoil and hybrid watermilfoil (EWM/HWM) have greatly expanded their distribution and density throughout the lake, causing a variety of problems for lake users.

In fact, upon review of Point-Intercept data recently provided to Cason & Associates, LLC by the LPPRD, the EWM/HWM has increased in Frequency of Occurrence in Vegetated Areas by more than 44% since 2015. This increase is evident despite 26% fewer potential sampling locations were sampled during the recent 2022 PI survey. A reduction in sampled PI locations further indicate that aquatic vegetation such as EWM/HWM is impairing accessibility throughout large swaths of Lake Puckaway. Additionally, in 2015, EWM/HWM was the 7th most abundant aquatic plant species in the lake, based on Relative Frequency, whereas it is now the second most abundant species in Lake Puckaway according to the 2022 PI survey data provided. The combination of lake services that we can provide, will scientifically and responsibly address these and other concerns about Lake Puckaway's degrading aquatic plant community while helping to meet the goals of riparians who wish to utilize the lake as the valuable aquatic resource that it is.

Statement of Qualifications

Due to the extensive AIS problem on Lake Puckaway, reclaiming the lake from this invasive species will require a sustained multi-year effort. Cason & Associates, LLC. is uniquely qualified to conduct this work based on our extensive history of managing lakes of all sizes throughout Wisconsin for over 17 years. Our company's professional experience and expertise will be essential to our success when working on behalf of the Lake Puckaway Protection and Rehabilitation District to improve access to the lake and simultaneously benefit the native aquatic ecosystem.

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Cason & Associates is accredited by the Society of Lake Management Professionals

Project Goals

- 1) Update the existing Lake Management Plan and develop an Aquatic Plant Management Plan for the Lake Puckaway Protection and Rehabilitation District.
- 2) To provide information needed to make informed decisions regarding the future management of the lake both ecologically and sociologically.
- 3) Review the various AIS management alternatives that are available and their applicability to the current AIS situation on Lake Puckaway.

Methods

Compilation of Recent Lake Survey Data

Since the Lake Puckaway P&R District currently works with various organizations/entities that conduct aquatic plant surveys of Lake Puckaway, we will incorporate the most recent AIS distribution maps, reports, and Point-Intercept survey data from the most recent 2022 surveys. Additionally we will use historical PI survey data that has been provided from 2015 and 2020 to draw statistical comparisons of the aquatic plant communities throughout the lake and document changes through time. Other relevant historical data from the existing Lake Management Plan will be incorporated either in the Appendices or in relevant charts, tables, and graphs throughout the updated Lake Management Plan.

Water Quality Monitoring Data

Members of Lake Puckaway P&R District should collect water samples monthly from April to November as part of the Wisconsin Department of Natural Resources (WDNR) Citizen Lake Monitoring Network. Parameters should include:

- Total phosphorus
- Chlorophyll a
- Dissolved oxygen profile
- Temperature profile
- Water clarity (Secchi depth)

Chlorophyll *a*, total phosphorus and Secchi depth data will be used to quantify the productivity of the lake (Trophic State Index). Software available from the Wisconsin DNR entitled Wisconsin Lake Modeling Suite (WiLMS) will be used to predict the trophic state of Lake Puckaway given its size, watershed area, mean depth and eco-region. In addition, this software will be used to predict the average total phosphorus concentration in Lake Puckaway. Comparisons will be made between

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the predicted phosphorus and Trophic State Index (TSI) values and those calculated from the phosphorus, chlorophyll and Secchi data collected during the study.

Member Involvement and Education

It is important to identify and prioritize lake management needs. This will be done through a public opinion poll of the Lake Puckaway P&R District members and lake users. Cason & Associates, LLC. staff will assist the Lake Puckaway P&R District in the development of a questionaire regarding issues on the lake and it will be distributed through members of the Lake Puckaway P&R District via digital distribution, print, or a combination of the two survey distribution methods. Once responses have been gathered, the results will be summarized and included in the updated Lake Management Plan. These responses will help guide the further refinement of the updated Lake Management Plan.

Lake Management Planning Meetings

It is expected that the Lake Puckaway P&R District will hold membership meetings and/or planning meetings with district personnelle and Cason & Associates, LLC. staff, as needed. Meetings could include discussion of the Lake Management Plan Update and Aquatic Plant Management Plan, or various management options based on survey findings. It will be important to gain general consensus on expected management activities for the next 5 years of the updated Lake Management Plan. Results of this meeting and discussion will be used to draft action items to be added to the Lake Management Plan, Aquatic Plant Management Plan, or to proceed with other lake management activities.

Cooperation from the WDNR will be an important component of this project. In particular, the management planning portion will require WDNR input. Cason & Associates will communicate results and preliminary recommendations to the appropriate WDNR staff. In addition, WDNR staff will be invited to the meeting when the study results and management planning will be discussed. Drafting of action items will be charged at a rate of \$125 per hour.

Project Deliverables

- An updated Lake Management Plan which includes an Aquatic Plant Management Plan section
- An overview of Lake Puckaway including basic physical, biological, and sociological characteristics.
- A review of management options of invasive species (as needed) and best management practices for native aquatic plant species in Lake Puckaway.
- Recommendations for aquatic plant management, potential management options, and the costs and benefits of each option.

Project Costs & Timeframe

Updating the Lake Management Plan and Aquatic Plant Management Plan will take place over Winter 2022/2023. It is anticipated that several planning meetings will need to take place between January and early March 2023 in order to finalize the management planning documents. The Lake Management Plan Update and Aquatic Plant Management Plan drafts will be provided by March 2023 so that there will still be sufficient time to pursue any early spring AIS management activities that may be warranted, if desired byt the Lake Puckaway P&R District. The various project elements are listed in the table below. Any additional services requested will be billed at \$125/hr.

Timeframe	Activity	Total
December 2022 - March 2023	Lake Management Plan Update with Aquatic Plant	
	Management Plan included*	\$9,750*
	Lake Management Plan planning	
January - March 2023	Meeting/Presentation	TBD**
March 2023	LMP Update/APM Plan Finalization Revisions	TBD***
Total Project cost:		TBD

*Lake Management Plan Update and APM plan combination is not to exceed an estimated 78hrs billed at \$125/hr without prior client authorization. Any additional time required would be billed at \$125 per hour.

Time required for Meetings/Presentations and Report Finalization will be billed \$125 per hour. Estimated total effort is not to exceed \$2,250 for four 4.5hr meetings, without prior client authorization. An invoice will be provided following each planning meeting. *The LMP Update/APM Plan finalization revisions are not expected to be a time consuming process, however any necessary requested revisions beyond the provided draft deliverable will be billed at \$125/hr.

info@casonassociates.com

Cason P.O. Box 230 Berlin, WI 54923	Invoid	ce
AND & WATER MANAGEMENT, LLC Defilit, WI 54925	920-361-4088 Invoice Date I	nvoice #
	LandWater.com 2/17/2023	13553
Bill To	Project Location	
Lake Puckaway Protection & Rehab District PO Box 508 Montello, WI 53949	Lake Puckaway Marquette & Green Lake Counties	

Your P.O. No			Terms	Rep	Date Job Complet
			Due on receipt	LP	2/14/2023
Quantity	Unit	Description		Rate	Amount
3.25	ea ea	2/6/2023 - Planning Meeting with Board an Qualtrics Stakeholder Survey Software subsc	i DNR ription	125.00 1,500.00	
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AND & WATER MANAGEMENT, LLC AKES PONDS WETLANDS MAIRIES FORESTS - STREAMS	Phone 920-361-4088	Invoice Date	Invoice #
	LandWater.com	4/14/2023	13657
Bill To	Project Location		
Lake Puckaway Protection & Rehab District PO Box 508 Montello, WI 53949	Lake Puckaway Montello, WI Green Lake & Marquette	Counties	

Your P.O. No).		Terms	Rep	Date Job Complete
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1	ea ea	643 Postcards - Printing/Addressing/Mailing Processing Fee		1,403.10 130.00	1,403.10 [°] 130.00 [°]
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		LandWater.com	7/20/2023	14190
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Montello, WI 53949		Lake Puckaway Montello Green Lake & Marquette	o, WI Counties	

Your P.O. No				Terms	Rep	Date Job Complete
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Quantity	Unit	Description			Rate	Amount
3.25 7.5	hr	Meeting/Presentation - June 12, 202 Meeting/Presentation - July 8, 2023	23		125.00 125.00	406.25 937.50
		or your valued business.		Subtotal		\$1,343.75
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	www.ChandWater.com	7/20/2023	14037
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Lake Puckaway Protection & Rehab District PO Box 508 Montello, WI 53949	Also email: Lake Puckaway Montello, WI Green Lake & Marquette	e Counties	

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PO Box 508 Montello, WI 53949	Lake Puckaway Montello, WI Green Lake & Marquette Counties

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		for your valued business.		Subtotal		\$3,887.95
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ONLINE PAYMENT OPTIONS: You may pay by credit card (3% fee) or ACH (flat \$3 fee) directly from your account. Email accounting@casonlandwater.com to request a secure link for		oank vour online	Payments/Credits		-\$3,887.95	
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PO Box 508 Montello, WI 53949	Lake Puckaway Montello Green Lake & Marquette		

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	LandWater.com	8/18/2023	14388
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Your P.O. No.				Terms	Rep	Date Job Complete
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	e woon jorw	ara to serving you uguin.		Sales	Tax (5.5%)	\$0.00
	Please make checks out to "Cason Land & Water Management LLC". Thank yo		you!	Total		\$5,910.00
account. Email accoun	card (3% fee)	or ACH (flat \$3 fee) directly from your b dwater.com to request a secure link for y	oank our online	Payme	ents/Credits	-\$5,910.00
payment.				Balan	ice Due	\$0.00

Accounts more than 30 days past due are subject to finance charges of 1.5% per month.

Cason 💙 🖊	P.O. Box 230		Invo	oice
LAND & WATER MANAGEMENT, LLC LAKES - PONDS - WETLANDS PRAIRIES - FORESTS - STREAMS	Berlin, WI 54923 F	2han 920-361-4088	Invoice Date	Invoice #
Δ7		CharlendWater.com	9/11/2023	14544
Bill To	ahah District	Project Location		
Lake Puckaway Protection & Re PO Box 508	ehab District	Also email:		
Montello, WI 53949		Lake Puckaway Montello Green Lake & Marquette		

Your P.O. No.			Terms	Rep	Date Job Complete
					2.20
			Due on receipt	BO	8/24/2023
Quantity	Unit	Description		Rate	Amount
1	ea	Point-Intercept Aquatic Plant Survey, Fall	2023	4,797.00	4,797.00
	Thank you for your valued business. We look forward to serving you again.		Subtotal Sales Tax	(5.5%)	\$4,797.00
			Sales Tax	(5.5%)	\$0.00
		nd & Water Management LLC". Thank you!	Total	Total	
ONLINE PAYMENT OPTIONS: fou may pay by credit card (3% fee) or ACH (flat \$3 fee) directly from your bank ccount. Email accounting@casonlandwater.com to request a secure link for your		Payments	Payments/Credits		
ayment.			Balance	Due	\$0.00

Cason P.O. Box 230	Invoice
LAND & WATER MANAGEMENT, LLC Berlin, WI 54923	hgrigh 920-361-4088 Invoice Date Invoice #
	9/30/2023 14623
Bill To	Project Location
Lake Puckaway Protection & Rehab District	Also email:
Montello, WI 53949	Lake Puckaway Montello, WI Green Lake & Marquette Counties

Your P.O. No	D .			Terms	Rep	Date Job Complete
			Du	e on receipt	LP	9/13/2023
Quantity	Unit	Description			Rate	Amount
1	ea	Aquatic Plant Management Plan/L Plan, update of initial draft	ake Manage	ment	9,750.00	9,750.00
		or your valued business.		Subtotal		\$9,750.00
V	We look forward to serving you again.			Sales Ta	x (5.5%)	\$0.00
	Please make checks out to "Cason Land & Water Management LLC". Thank you! ONLINE PAYMENT OPTIONS: You may pay by credit card (3% fee) or ACH (flat \$3 fee) directly from your bank account. Email accounting@casonlandwater.com to request a secure link for your on		you!	Total Payments/Credits		\$9,750.00
You may pay by credi			oank			-\$9,750.00
payment.		a macheoin to request a secure link for	your online	Balance	Due	\$0.00

Cason 🗶 🖊	P.O. Box 230 Berlin, WI 54923		Invo	oice
LAND & WATER MANAGEMENT, LLC LAKES PONDS WETLANDS PRAIRIES FORESTS STREAMS	Bernii, W1 54925	2hanna 920-361-4088	Invoice Date	Invoice #
TAT.		Charlet LandWater.com	11/16/2023	14820
Bill To	2113	Project Location		
Lake Puckaway Protection & R PO Box 508 Montello, WI 53949	ehab District	Also email: Lake Puckaway Montello Green Lake & Marquette		

Your P.O. No).		Terms	Terms		Date Job Complete
			Due on rece	ipt	BO	11/9/2023
Quantity	Unit	Description		R	ate	Amount
16.5 17.5	hr ea	Management Plan Updates, Grant R Professional Labor Management Plan Updates, Grant R Technical Labor			140.00	2,310.00 2,187.50
Thank you for your valued business. We look forward to serving you again.				total	\$4,497.50	
				Sales Tax (5.5%)		
	nd & Water Management LLC". Thank yo	^{ou!} Tota	Total \$4,			
ONLINE PAYMENT OPTIONS: You may pay by credit card (3% fee) or ACH (flat \$3 fee) directly from your be account. Email accounting@casonlandwater.com to request a secure link for y			nk Payı our online	nents/Cr	-\$4,497.50	
payment,			Bala	ance Du	\$0.00	



P.O. Box 230 Berlin, WI 54923

Invoice

Phone: 920-361-4088 www.CasonLandWater.com
 Invoice Date
 Invoice #

 2/28/2024
 14987

Bill To

Lake Puckaway Protection & Rehab District

PO Box 508 Montello, WI 53949 Project Location

Also email:

Lake Puckaway Montello, WI Green Lake & Marquette Counties

Your P.O. No.					Terms	Rep	Date Job Complete	
				Dı	le on receipt	LP	2/1/2024	
Quantity	Uni	it	Description			Rate	Amount	
62.17	hr		APMP Revisions (requested by DN	R comment	(S)	125.00	7,771.25	
Thank you for your valued business. We look forward to serving you again. Please make checks out to "Cason Land & Water Management LLC". Thank you!				Subtotal Sales Tax	\$7,771.25			
			voul		\$0.00			
NLINE PAYMENT OPTIONS:				Total	\$7,771.25			
ou may pay by credit card (3% fee) or ACH (flat \$3 fee) directly from your bank count. Email accounting@casonlandwater.com to request a secure link for your			oank Your online	Payments	\$0.00			
bayment.				, source and the year online		Balance Due		

Accounts more than 30 days past due are subject to finance charges of 1.5% per month.